JAPANFOUNDATION

U.S.-Japan Partnership Tour Grant Program for Japan America Society / Japan Society

I. PROGRAM OBJECTIVES

The purpose of this program is to provide partial financial support for educational and business-focused tours to Japan organized by Japan-America Societies (JAS) and Japan Societies (JS), bringing together emerging leaders, stakeholders, and prospective supporters from local communities.

Through these immersive experiences, participants are expected to develop a deeper understanding of Japanese society, culture, and business environment. Furthermore, engagement with JAS's counterparts and partner organizations in Japan will foster greater awareness of JAS's mission and activities, strengthen institutional ties, and cultivate enduring relationships that support future collaboration and exchanges.

II. ELIGIBILITY

U.S.-based Japan America Societies and Japan Societies with 501(c)(3) status

III. REQUIREMENT

1. This grant is intended to support educational business tours to Japan scheduled to commence **between February 1, 2027, and December 31, 2027**.
2. As a general principle, delegations should primarily consist of individuals from outside the applicant JAS/JS organization (non-board members and non-staff).
3. Participants may be selected from a diverse cross-section of the community, including representatives of the business, education, local government, local council, and nonprofit sectors. The program particularly encourages the participation of emerging leaders and future stakeholders whose continued engagement will contribute to the long-term growth and vitality of JAS/JS networks.
4. **No more than two (2) representatives of the applicant JAS/JS may accompany the delegation**.
5. Each tour must include **a minimum of seven (7) participants**, inclusive of JAS/JS representatives. The grant support may be provided for **up to twelve (12) participants in total**.
6. The minimum number of nights required for the tour in Japan is **five (5)**, and the grant may cover costs for u**p to seven (7) nights**.
7. Applicant organizations shall bear primary responsibility for the planning and

implementation of all aspects of the Japan tour, including, but not limited to:

a. Selection and recruitment of participants
b. Development of an appropriate and substantive itinerary
c. Travel and accommodation arrangements
d. Coordination of meetings and appointments
e. Overall management and execution of the tour
f. Securing supplementary funding, insurance coverage, and other necessary resources

8. Tours must incorporate substantive educational and professional engagement opportunities, including such activities as:
   a. Meetings and exchanges with Japanese partner organizations, local governments, and other relevant institutions
   b. Participation in cultural programs and events organized by JAS/JS in collaboration with Japanese partner organizations
   c. Lectures, workshops, and experiential learning opportunities designed to deepen participants' understanding of Japanese culture and society
   d. Visits to historical sites, museums, educational institutions, and other locations of cultural, social, or historical significance
9. A final report detailing the outcomes of the tour must be submitted to The Japan Foundation, New York (JFNY) within one month following the completion of the tour.

IV. PRIORITIES

Priority will be given to the following applications:

1. Applications from the JAS/JS located in the US South, Midwest and Mountain area.
2. Applications with travel itineraries highlighting close collaboration with Japanese counterparts.
3. Applications in which the delegation is composed of a diverse group of participants from various sectors
4. Applications in which the delegation is composed of next generation of emerging leaders

V. GRANT COVERAGE

The program can provide up to US$58,000 per tour in total, inclusive of all expenses described below, subject to the following limits:

1. A maximum of US$4,000 per participant (minimum 7 to maximum 12) to cover:
   a. Round trip international flight between the US and Japan (economy class)
   b. Accommodations in Japan (up to $200/night in Tokyo and $150/night in non-Tokyo cities)
   c. Domestic transportation within Japan

2. A maximum of US$10,000 per tour for activities that support the tour programs for the following items only:

a. Honoraria for lecturers
b. Hiring interpreters
c. Hiring minibuses for local transportation
d. Registration fees for cultural activities
e. Admission fees for cultural institutions

3. If the number of participants exceeds 12 or if the number of nights stayed in Japan exceeds seven, the grant cannot cover any additional costs.
4. If necessary, it is possible to use other funding sources or fees charged to participants to bear expenses not covered by the grant.
5. The JAS/JS staff's personnel costs and honoraria cannot be covered.

VI. APPLICATION PROCESS AND TIMEFRAME

1. The concept paper form must be submitted by **November 13, 2026.**
   Please fill out the concept note form on the website below.
   Concept Note for U.S.-Japan Partnership Tour Grant Program
2. Invited applicants must submit their full proposals by **January 8, 2027,** through the online application form. Notification of results will be provided one month after the application deadline.
3. The grant period will start after **February 1, 2027**.
4. If you have any questions, please contact GEEprogram@jpf.go.jp