Please select one grant program:

JFNY Grant for Arts & Culture

JFNY Grant for Japanese Studies

**APPLICATION CHECKLIST**

|  |  |
| --- | --- |
| **JFNY Grant for Arts & Culture**  Please make sure that you submit all of the materials listed below.  Completed Application form  Budget Proposal (Excel)  Proof of non-profit status, such as letter of notification from the IRS (501(c)(3))  Biographies of principal individuals for the project  The most recent annual report of Applying Organization  The most recent financial statement (i.e. Profit/Loss Statement, Audit Report, etc. Please do not send tax forms.)  Visual/audiovisual materials (CDs, DVDs, photos) of artist’s works, if applicable.  Please submit your application to:  JFNYgrantartsandculture@jpf.go.jp  or:  Attn: Arts & Culture Section – JFNY Grant Application  The Japan Foundation, New York  1700 Broadway, 15th Floor  New York, NY 10019  **The deadline for submission**  for online project: **1 month**  for other project: **3 months**  prior to the beginning date of the project. | **JFNY Grant for Japanese Studies**  Please make sure that you submit all of the materials listed below.  Completed Application form  Budget Proposal (Excel)  Proof of non-profit status, such as letter of notification from the IRS (501(c)(3))  CVs of project organizers  List of public and/or private grants received as an organization  Please submit your application to:  Japanese\_Studies@ jpf.go.jp  or:  Attn: Japanese Studies Section – JFNY Grant Application  The Japan Foundation, New York  1700 Broadway, 15th Floor  New York, NY 10019  **The deadline for submission is 3 months prior to the beginning date of the project.** |

##### JFNY Grant APPLICATION

\*\*Please note: Only U.S. organizations with 501(c)(3) status are eligible to apply for this grant. Individuals and for-profit entities are not eligible to apply.

**I. APPLYING ORGANIZATION:**

|  |
| --- |
| **Name of organization:**  Address:  Tel: Fax: |
| **Authorized Representative:**  Signature of Authorized Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_  E-signature is acceptable.  Dr.  Ms.  Mr.  Mx. 　 Name (Print):  Title: |
| **Project Director:**  Dr.  Ms.  Mr.  Mx. Name (Print):  Title:  Tel: Fax:  E-mail: |

Please attach CVs of Project Director**.**

**II. OUTLINE OF THE PROPOSED PROJECT (**feel free to attach a more detailed proposal)

|  |
| --- |
| **Title:** |
| **Project Summary:** |
| **Participants (**Please attach information regarding the participants, including biographies**):** |
| **Location (**Venue/City/State**) :** |
| **Dates/Period:** |
| **Projected Number of Attendees:** |
| JFNY Grant Request Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**III. PROPOSED PROJECT DETAILS:**

|  |
| --- |
| A. Objectives, Purpose and Significance (current and future): |
| **B. Project Description:** |
| 1. **Educational Aspects:** |
| 1. **Sequel Projects, if planned:** |

**IV. ADDITIONAL INFORMATION ABOUT APPLYING ORGANIZATION:**

|  |
| --- |
| 1. **Description of the Applying Organization’s related activities and programs:** |
| 1. **Annual budget** (if Applying Organization is a university, the annual budget of the applying department)**:** |
| 1. **Number of persons involved:** |
| 1. **Please list all grants received from the Japan Foundation and Center for Global Partnership (CGP) within the past 10 years, if any.** |