

## Outline of Bid

1. Official in charge of contracts: Mr. Masaya Shimoyama, Director General, The Japan Foundation, New York
2. Nature and quantity of the products: One Digital Color Copier Lease for 60 months
3. Delivery period: by March 20, 2023
4. Delivery place: The Japan Foundation, New York (1700 Broadway 15th Floor, New York NY 10019)
5. Qualifications for participating in the tendering procedures: Suppliers eligible for participating in the proposed tender are those who shall:
  - (1) not come under Articles 16 and 18 of the Japan Foundation's Rules for the operation of Accounting;
  - (2) not currently be under suspension of nomination by the Japan Foundation;
  - (3) be able to reliably fulfill the terms of the contract with the Japan Foundation and who have no record of default, delay, or other breach of promise over the past year; and
  - (4) meet the qualification requirements which may be specified in the tender documentation.
6. Time limit of tender by e-mail: January 17, 10:00am (EST), 2023
7. For details please contact: Maya Sato (Ms.), The Japan Foundation, New York, NY\_info@jpf.go.jp